

Request for Governor / Clerk Long Service Certificate

Name of School

Is this certificate for a Clerk or for a Governor?

Name of recipient (as you want it to appear on certificate):

Length of service (number of years):

Is the Clerk / Governor continuing to serve on the governing board?

Date Certificate required:

Who do you want the certificate sent to?

(Clerk / Head Teacher / Chair of Governors / Person receiving the award) *Please select*

Name and address to which certificate should be sent:

Name of person requesting the certificate

Role of person requesting the certificate:

(Clerk / Chair of Governors / Head Teacher / Governor) *Please select*

Date certificate requested